

LISTEN A MINUTE.com

Management

<http://www.listenAminute.com/m/management.html>



One minute a day is all you need to improve your listening skills.
Focus on new words, grammar and pronunciation in this short text.
Doing the online activities, discussion, survey and writing will help.
Listen many times – enough for you to you understand everything.

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THE LISTENING TAPESCRIPT

From: <http://www.listenAminute.com/m/management.html>

Management is a funny thing. Most of the people I know who are in management are not actually managers. I mean, they don't have any qualifications to say they are managers. I think most managers are like that. They spend a year or two in a job and then become managers once the old manager moves on. I'm not sure whether or not you can learn management. Of course there are things like MBAs that teach you this, but in the end, management is all about how you deal with people. If you have a personality that can't respect people and treat them fairly, you can't be a good manager. I have worked for some terrible managers. They have no idea what they're doing and only create lots of work for others.

LISTENING GAP FILL

From: <http://www.listenAminute.com/m/management.html>

Management _____. Most of the people I know who are in management _____ managers. I mean, they don't have any qualifications to say they are managers. I think most managers are like that. They _____ two in a job and then become managers once the old manager moves on. I'm not sure _____ you can learn management. Of course there are things like MBAs that teach you this, _____, management is all about how you deal with people. If you have a personality that can't respect people and _____, you can't be a good manager. I have worked _____ managers. They have no idea what they're doing and only _____ work for others.

CORRECT THE SPELLING

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Management is a unnyf thing. Most of the people I know who are in management are not lauaytcl managers. I mean, they don't have any qualifications to say they are managers. I think most managers are like that. They dpnse a year or two in a job and then become managers once the old manager emvos on. I'm not sure whether or not you can rlean management. Of course there are things like MBAs that teach you this, but in the end, management is all about how you eald with people. If you have a personality that can't teprsec people and treat them ayfirl, you can't be a good manager. I have worked for some erblerit managers. They have no idea what they're doing and only eracte lots of work for others.



UNJUMBLE THE WORDS

From: <http://www.listenAminute.com/m/management.html>

Management is a funny thing. of the people I know Most who are in management are not actually managers. I mean, don't qualifications have they any to say they are managers. are that think managers like I most. They spend two and or job year a a in then become managers once the old manager moves on. I'm not sure whether or not learn you management can. Of course there are things like MBAs that teach you this, but in the end, management is all about how you deal with people. If you have can't that personality a people respect and treat them fairly, you can't be a good manager. I have worked for some terrible managers. They have no idea what they're doing and work of lots create only for others.



 **DISCUSSION** (Write your own questions)

STUDENT A's QUESTIONS (Do not show these to student B)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

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 **DISCUSSION** (Write your own questions)

STUDENT B's QUESTIONS (Do not show these to student A)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

STUDENT MANAGEMENT SURVEY

From: <http://www.listenAminute.com/m/management.html>

Write five GOOD questions about management in the table. Do this in pairs. Each student must write the questions on his / her own paper.
When you have finished, interview other students. Write down their answers.

	STUDENT 1 _____	STUDENT 2 _____	STUDENT 3 _____
Q.1.			
Q.2.			
Q.3.			
Q.4.			
Q.5.			

- Now return to your original partner and share and talk about what you found out. Change partners often.
- Make mini-presentations to other groups on your findings.

HOMEWORK

1. VOCABULARY EXTENSION: Choose several of the words from the text. Use a dictionary or Google's search field (or another search engine) to build up more associations / collocations of each word.

2. INTERNET INFO: Search the Internet and find more information about management. Talk about what you discover with your partner(s) in the next lesson.

3. MAGAZINE ARTICLE: Write a magazine article about management. Read what you wrote to your classmates in the next lesson. Give each other feedback on your articles.

4. MANAGEMENT POSTER Make a poster about management. Show it to your classmates in the next lesson. Give each other feedback on your posters.

5. MY MANAGEMENT LESSON: Make your own English lesson on management. Make sure there is a good mix of things to do. Find some good online activities. Teach the class / another group when you have finished.

6. ONLINE SHARING: Use your blog, wiki, Facebook page, MySpace page, Twitter stream, Del-icio-us / StumbleUpon account, or any other social media tool to get opinions on management. Share your findings with the class.

